

Highland Central School District

MINUTES

Board of Education Meeting

Tuesday, January 22, 2013

6:00 pm Regular Meeting held in the High School Cafeteria



ATTENDEES:

Board Members: Alan Barone, Sue Gilmore, Kim Sweeney, Tom Miller, Debbie Pagano, Mike Reid, Mike Bakatsias

Administrators/Principals/Directors: Deborah Haab, Superintendent of Schools; Roseann Bayne, Assistant Superintendent of Schools, Carol Potash, Director of Technology; Joel Freer, Elementary School Principal; Rosann LaManna, Elementary School Assistant Principal; Dan Seyler-Wetzel, Middle School Principal; Sarah Dudley-Lemak, High School Assistant Principal

Student Representative: Nikhil Tikoo (absent)

CALL TO ORDER AND PLEDGE OF ALLEGIANCE (6:09 pm)

Alan Barone called meeting to Order and Pledge of Allegiance was recited.

SPECIAL PRESENTATION

Highland administrators presented and commented on, via power point presentation, the State Assessment and Accountability Data from the 2011-2012 school year. The data in this report reflects that Highland Central School scored well in Ulster county and regional districts.

Presentation explained the format for the state assessment tests will be more complex. In the future, the format for the state assessment tests will be more complex. In addition students in the past who have received a local diploma will now be required to receive a Regents Diploma. However, the Regents Diploma criteria requirements for these students are evaluated differently. The results of this report can be viewed by visiting the HCSD website and clicking on the subject link "Data Presentation 1/22/2013" on the home page.

PUBLIC COMMENTS:

None at this time.

ACCEPTANCE OF REPORTS:

BE IT RESOLVED that the Board of Education acknowledges reviewing the following reports:

- a) Board of Education Meeting Minutes-January 3, 2013 and January 8, 2013
- b) Treasurers Reports and Budget Status & Revenue Status Reports – December 2012
- c) Claims Auditor Report – December 2012
- d) Enrollment and Attendance Report – Period 4 – December 3, 2012– December 21, 2012

Motion made by Kim Sweeney; Seconded by Sue Gilmore; Motion carried under the contingency the following addition to Meeting Minutes dated January 3, 2013:

Board discussion took place regarding the pro's and con's of trained security personnel being allowed to carry their fire arms. After discussion, a consensus poll took place if a security officer, located in the Highland Central School, be allowed to carry firearm:

Kim Sweeney	Agree
Tom Miller	Agree for short term
Mike Reid	Agree
Debbie Pagano	Agree
Sue Gilmore	Disagree
Alan Barone	Agree until a permanent solution takes place
Mike Bakatsias	(not present)

Motion carried unanimously with a 7-0 vote.

The Board had the following questions/comments/concerns:

Mike Bakatsias asked about Treasurer's Report on page 9. Business Administrator Louise Lynch commented that future budget transfer amounts will reflect change in number.

CURRICULUM AND INSTRUCTION:

a) **Principal's Report:** (Reports on file in District Office)

- Joel Freer, Elementary School Principal, acknowledged a well received training from Town of Lloyd Police Department personnel.

The Board had the following questions/concerns/comments:

- Sue Gilmore acknowledged the APPR process for the remainder of the school year.

- Dan Seyler-Wetzel, Middle School Principal, added to his monthly report a thank you to Carol Potash and Technology Department for their efforts in READ180 software.

The Board had the following questions/concerns/comments:

- Kim Sweeney expressed thanks for efforts of new procedure regarding building safety.

- Sarah Dudley-Lemak, High School Assistant Principal, added to monthly report Regents exam started today, January 22nd; Grateful for information received from Town of Lloyd at the Superintendent's Conference Day; Lockdown drill last Friday was very successful.

The Board had the following questions/concerns/comments:

- Kim Sweeney asked about number of student taking Global Regents and asked for a follow-up on how they scored.
- Mike Bakatsias congratulated Chris Sgro for being applauded by Massachusetts Institute of Technology for his inspiration and mentoring of Anthony Pennes, class of 2012.
- Sue Gilmore requested for an update in future monthly reports of where they stand in the APPR process.

b) **Director of Student Services Report:** (Report on file in District Office)

Barbara E. Chapman, Director of Student Services, was not present. The Board had no questions/comments/concerns regarding her report.

c) **Approval of Committee on Special Education Minutes**

BE IT RESOLVED that the Board of Education hereby accepts the recommendations of the Committee on Special Education according to the minutes of the CSE meetings of December 14th, 2012, and January 14th, 15th, and 17th, 2013, and the amendment – no meetings of January 9th and 10th, 2013, and authorizes the arrangements for such students' special education programs and services.

Motion made by Kim Sweeney; Seconded by Mike Bakatsias; Discussion: None; Motion carried unanimously with a 7-0 vote.

d) **Approval of Committee on Preschool Special Education**

BE IT RESOLVED that the Board of Education hereby accepts the recommendations of the Committee on Preschool Special Education according to the minutes of the CPSE meetings of January 11th, 2013, and authorizes the arrangements for such students' special education programs and services.

Motion made by Debbie Pagano; Seconded by Tom Miller; Discussion: None; Motion carried unanimously with a 7-0 vote.

PERSONNEL:

Motion made by Kim Sweeney to move below mentioned items a-d as a block; Seconded by Mike Reid; Discussion: None; Motion carried unanimously with a 7-0 vote.

a) **Appointment**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the appointment for the following individual:

Janelle Roosevelt

Position: Food Service Worker

Salary: Grade 1; Step 1; 2.5 hours/day; \$10.59/hr

Effective: January 4, 2013

Probation Period: January 4, 2013 – July 4, 2013

Purpose: Replacing Debra Frederick who resigned

b) **Substitute Teaching Appointments**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the attached revised substitute teaching list with an Emergency Conditional Appointment consistent with SAVE legislation requirements.

c) **Non-Teaching Substitute Appointments**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the attached revised Non-Teaching substitute list with an Emergency Conditional Appointment consistent with SAVE legislation requirements.

d) **Employment Contract**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the attached Terms and Conditions of Employment of the School Business Administrator.

BUSINESS AND OPERATIONS:

a) **Budget Transfers**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following budget transfer request for 2012-2013 school year for the amount of \$1,749,432:

- 1) Budget Transfer Number 4570 \$1,204,593
- 2) Budget Transfer Number 4573 \$ 544,839

Motion made by Tom Miller; Seconded by Mike Bakatsias; Discussion: None; Motion carried unanimously with a 7-0 vote.

b) **Budget Transfer**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following 2012-2013 budget transfer totaling \$81,000.00 on January 14, 2013:

- 1) Budget Transfer Number 4904, 5021 & 5024 \$81,000

Motion made by Mike Reid; Seconded by Kim Sweeney; Discussion: None; Motion carried unanimously with a 7-0 vote.

c) **Benetch Termination as 403(b) Third Party Administrator**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the termination of Benetch as a 403(b) Third Party Administrator effective February 8, 2013.

Motion made by Mike Reid; Seconded by Mike Bakatsias; Discussion: None; Motion carried unanimously with a 7-0 vote.

d) **The OMNI Group Appointment as 403(b) Third Party Administrator**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the appointment of The OMNI Group as 403 (b) Third Party Administrator effective February 9, 2013.

Motion made by Mike Reid; Seconded by Mike Bakatsias; Discussion: None; Motion carried unanimously with a 7-0 vote.

SUPERINTENDENT COMMENTS:

- At no cost to the district, Lt. Wage from the Town of Lloyd provided an all day training to the HCSD staff in the event of an emergency. This event was held on Superintendent's Conference Day, January 22nd.
- State aid figures were released in Governor's budget. HCSD should be receiving approximately \$301,000 in additional state aid.

- With the demands from the state and with budget resources being limited we will continue to explore ways to improve education.

BOARD OF EDUCATION:

New Business:

- a) **Correspondence** – Any correspondence received by the Board may be discussed.
- b) **Future BOE Agenda Items**

Old Business:

- a) **School Resource Officer**
After discussions with the Town of Lloyd and Board of Education, the Superintendent made a recommendation to create a temporary SRO position for the remainder 2012-2013 school year.
As of today's date, Legal is reviewing Memorandum of Agreement between Highland and Town of Lloyd. Highland will be billed an agreed upon hourly rate. This position is temporary until that MOA agreement is approved by Legal.
- b) **Creation of SRO Position Resolution**
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the temporary creation of a new position known as School Recourse Officer effective January 23rd through end of school year.

Motion made by Mike Bakatsias; Seconded by Tom Miller; Discussion: None; Motion carried with a 7-0 vote.

- c) **Appointment of SRO Resolution**
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointment for the following individual as School Resource Officer for the remainder of the 2012-2013 school year:
Sean McCutcheon / School Resource Officer

Motion made by Mike Reid; Seconded by Kim Sweeney; Discussion: Personnel will be included in monthly substitute list report; Most likely SRO will be placed in Middle/High School; Selected individuals will continue to be stationed at "front door" for sign-in, etc. Motion carried unanimously with a 7-0 vote.

- d) **Budget Review**
 - Sue Gilmore asked what type of levy we would be facing in the 2013-2014 school year. Louise stated not all information is in to calculate this levy.
 - The Boards budget binders for the 2013-2014 will be distributed no later than February 5th.
 - Short discussion about budget process took place.
 - Sue Gilmore asked if FUTURE audits would reflect any savings.

- Alan Barone stated that negotiations are currently taking place with the HELPA bargaining unit.
- Alan Barone and Mike Bakatsias expressed if any particular item and/or scenario is preferred for budget development.

e) **Board Goals**

- 1) Improving Building Facilities;
- 2) Education Improvement;
- 3) Improving Community Relations;
- 4) Improving Fiscal Fitness

Rubric of Facility Improvement was discussed by Deborah Haab.

PUBLIC COMMENTS:

None at this time.

Motion made at 8:35 pm by Mike Reid to adjourn Open Session and go into Executive Session; Seconded by Mike Bakatsias; All in favor with a 7-0 vote.

EXECUTIVE SESSION:

RESOLVED, that the Board of Education of the Highland Central School District conduct an Executive Session to discuss the following topics:

1. _____ Matters which will imperil the public safety if disclosed;
2. _____ Any matter which may disclose the identity of law enforcement agent or informer;
3. _____ Information relating to current or future investigations or prosecution of criminal offices, which would imperil effective law enforcement if disclosed;
4. _____ Discussions regarding proposed, pending, or current litigation;
5. x Collective Negotiations pursuant to Article 14 (Taylor Law) of the Civil Service Law;
6. x The Medical, financial or credit, employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
7. _____ The preparation, grading or administration of examinations;
8. _____ A proposed acquisition, sale, or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

Motion made by Debbie Pagano to exit Executive Session and adjourn at 10:49; Seconded by Mike Reid; All in favor with a 7-0 vote.

ADJOURNMENT (10:49 pm)

Minutes submitted by,

Lisa M Cerniglia, District Clerk